

Washington  
Township  
Public  
Schools



Eileen Abbott Central Administration Building  
Office of the Superintendent  
206 East Holly Avenue • Sewell, New Jersey 08080  
(856) 589-6644 • FAX (856) 256-8931

March 6, 2020

Dear Washington Township Staff and Families:

I am writing to update you on work that is ongoing in the district as it relates to the Coronavirus. The Washington Township administration has developed a Task Force that will continue to communicate with local, county, and state offices regarding the latest information and direction concerning this matter. Below you will find more information regarding this Task Force.

As of this writing, there are no reported cases of Coronavirus in Gloucester County. However, we continue to prepare so that we can address concerns and make decisions as it relates to the ongoing operation of our schools in the future.

Currently, we continue to disinfect our school buildings' surfaces—doorknobs, sinks, faucets—anything that comes into contact with the hands of our staff and children on a nightly basis. Additional supplies of hand sanitizers and wipes have been ordered to supplement our current inventory. All health offices have been outfitted with N95 masks to be utilized as needed. Health offices are also following protocols related to the potential of suspected cases. School busses are cleaned daily and are being disinfected nightly.

Families are reminded to exercise good hygiene in their home and be vigilant with hand and face washing. If children are not feeling well, they should be kept home to avoid the spread of disease.

Decisions relative to the disposition of the educational and social environment of our schools are part and parcel to the work in which the Task Force is engaged. At this time, all future activities will continue to function as normal. We are hopeful that normal operations will continue, but we will be prepared if changes need to be made.

The Task Force will be updating our website regularly with information as we receive it. We will continue to provide resources where parents can go to find information about the Coronavirus.

We are committed to the health and well-being of our staff and students. We appreciate the cooperation of all our families as we work together through this difficult time.

Sincerely,

A handwritten signature in black ink, which appears to read "Joseph A. Bollendorf". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Mr. Joseph Bollendorf, Superintendent

# Washington Township Public Schools

## COVID-19: Coronavirus Information

Washington Township Public Schools has formed an administrative task force to plan for and manage possible disruptions related to the COVID-19, monitor federal and state recommendations, implement guidance, and communicate with our community. The task force is meeting daily to synthesize the latest information, consult with the Gloucester County Department of Education, the Gloucester County of Department of Health, and New Jersey education and health officials to prepare for various scenarios. The health and well-being of our staff, students, and community is our top priority.

## Task Force

### **CHARGE**

- Support the health, safety, and welfare of our faculty, staff, and students, as well as the Washington Township community.
- Maintain commitment to our mission to provide educational services to our students.
- Respond as quickly and efficiently as possible if any operations are interrupted or suspended.
- Ensure multi-modal communications on campus, with parents, community, and stakeholders.
- Regularly monitor and respond to guidance provided by local, state, national, and global health and education organizations.

### **WTPS Task Force Reporting to:**

- Board of Education, Washington Township Public Schools
- Joseph Bollendorf, Superintendent of Schools

### **WTPS Task Force Co-chairs:**

- Annette Miller, Assistant Superintendent of Student and Special Education Services
- Jack McGee, Assistant Superintendent of Curriculum and Instruction
- Janine Wechter, School Business Administrator

### **WTPS Task Force Members:**

- Superintendent's Cabinet
- Operations Manager
- Assistant Business Administrator
- Designated School Nurses

## Resources

- [Letter from the Superintendent, March 2, 2020](#)
- [Centers for Disease Control](#)
- [World Health Organization](#)
- [New Jersey Department of Health](#)